

KidStop Daycare & Learning Center



"Where Kids Can Be Kids"



ATTENTION PARENTS

PARENTS ARE RESPONSIBLE FOR WEEKLY PAYMENTS WHETHER YOUR CHILD ATTEND THE CENTER OR NOT.

NO EXCEPTIONS!!!

(PLEASE READ ATTACHED DOCUMENT BELOW FROM MAXIMUS/CAPS)

ALL PAYMENTS ARE DUE ON MONDAY. IF YOUR PAYMENTS ARE NOT PAID BY WEDNESDAY, A LATE FEE OF FIFTEEN PERCENT (15%) WILL BE ADDED TO YOUR WEEKLY FEE.

CAPS POLICY STATES THAT PARENTS WHO ARE APPROVED FOR SUBSIDY FUNDS FROM THE CAPS PROGRAM PARTICIPATE IN THEIR COST OF CARE BY PAYING A FAMILY ASSESSED FEE. FAMILY FEES ARE CALCULATED BY THE CAPS CASE MANAGER AND ARE BASED ON THE FAMILY'S ANNUAL GROSS INCOME AND THE NUMBER OF CHILDREN RECEIVING SUBSIDIZED CHILD CARE. THE ASSESSED FEE IS A FAMILY FEE, NOT A "PER CHILD" FEE. **THE PARENT IS RESPONSIBLE FOR PAYING THE ASSESSED FEE DIRECTLY TO THEIR CHILD CARE PROVIDER AS LONG AS THE CHILD IS ENROLLED, WHETHER THEY ATTEND THE PROGRAM FOR THE ENTIRE WEEK OR NOT.** THE PARENT IS TO PAY THE TOTAL AMOUNT OF THE ASSESSED FEE ON THE FIRST DAY OF SERVICE. NON-PAYMENT OF THE WEEKLY ASSESSED FEE MAY RESULT IN TERMINATION OF SERVICES FROM THE CAPS PROGRAM UNTIL OUTSTANDING FEES ARE PAID IN FULL. IF YOU HAVE A PARENT WITH A CHILD IN YOUR CARE THAT HAS NOT PAID THEIR WEEKLY ASSESSED FEE, PLEASE CONTACT CAPS.

THANK YOU IN ADVANCE FOR YOUR COOPERATION

T. ROBINSON

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